Contacting your State Legislator

The following advice is based on information provided by the State Universities Annuitants Association.

Fundamental “Dos”

• Specifically ask for support of your position
• Address your legislator properly
• Write legibly (handwritten letters are fine if they are readable)
• Be brief, to the point, and discuss only one issue in each letter
• If possible, give an example of how the issue affects you personally. Use your own words and your own stationery
• Include your address and sign your name legibly
• Ask the legislator to explain his/her position in their reply
• Write your legislator when they do something of which you approve, not just when you are against something

Fundamental “Don’ts”

• Do not send a postcard
• Do not sign and send a form letter.
• Do not begin on a righteous note (“as a citizen and a taxpayer” and/or “as a concerned citizen”)
• Do not apologize for writing and taking their time. If your letter is short and expresses an opinion, they are happy to give it consideration
• Do not be rude or threatening.
• Do not send a copy of your letter to other legislators; write each one individually
• If you choose to e-mail a legislator, do not use a university e-mail account

How to address letters

When writing to a state senator, state representative, or the governor:
The Honorable John Doe (or Jane Doe), State Senator, State Representative, or Governor (address).

For salutation:
Dear Governor Quinn, Dear Senator, or Dear Representative.

Contact information for elected officials

Contact information for legislators can be found at www.legis.state.il.us. Click on “Legislator Lookup” to search by your address or nine-digit zip code. You can also search for an individual name by using a search engine such as Google. Write the Senator/Representative for the district in which you live.
Contact Information for Elected Officials

Addresses and telephone numbers for your legislators can be found online at [www.legis.state.il.us](http://www.legis.state.il.us). Click on "Legislator Lookup" to search by your address or nine-digit zip code. That same Web site allows you to type in the number of any bill to view it or check to see where it stands in the legislative process.

You can also search for an individual name using a search engine such as Google. Most officials have a Web site.

U. S. Senators from Illinois

**U. S. Senator Mark Kirk (Republican)**  
[http://www.kirk.senate.gov/contact_form.cfm](http://www.kirk.senate.gov/contact_form.cfm)  
607 E. Adams Street, Suite 1520  
Springfield, IL 62701  
(217) 492-5089

387 Russell Senate Office Building  
Washington, D.C. 20510  
(202) 224-2854

**U. S. Senator Richard J. Durbin**  
[http://durbin.gov and choose "Click to Send E-mail"](http://durbin.gov)  
525 S. Eighth St.  
Springfield, IL 62703  
(217) 492-4062

309 Hart Senate Office Building  
Washington, D.C. 20510  
(202) 224-2152

Elected U. S. Representatives from the Illinois State University area

**11th, U.S. Representative Adam Kinzinger (Republican)**  
[https://kinzinger.house.gov/contact-me/email-me](https://kinzinger.house.gov/contact-me/email-me)  
116 N. Chicago St., Suite 401  
Joliet, IL 60432  
(815) 726-4998

1218 Longworth House Office Building  
Washington, D.C. 205150-1311  
(202) 225-3635
15th, U.S. Representative Timothy V. Johnson (Republican)
rep.johnson@mail.house.gov
2004 Fox Drive
Champaign, IL 61820
(217) 403-4690

(202 N. Prospect Road, Suite 203
Bloomington, IL 61704
(309) 663-7049
(309) 663-9880 (facsimile)

1229 Longworth House Office Building
Washington, D.C. 20515
(202) 225-2371
(202) 226-0791 (facsimile)

Elected State Senators/Representatives from the Illinois State University area

44th, State Senator Bill Brady (Republican)
billbrady@senatorbillbrady.com
2203 Eastland Drive, Suite 3
Bloomington, IL 61704
(309) 664-4440

53rd, State Senator Shane Cultra (Republican)
320 N. Plum Street
Pontiac, IL 61761
(815) 842-3632

88th, State Representative Dan Brady (Republican)
dan@rep-danbrady.com
202 N. Prospect Road, Suite 203
(309) 662-1100
(309) 662-1150 (facsimile)

106th, State Representative Keith P. Sommer (Republican)
sommer@mtco.com
121 W. Jefferson Street
Morton, Il 61550
(309) 263-9242
Elected State Executive Officials – Springfield offices only

**Governor Pat Quinn (Democrat)**
[www.illinois.gov](http://www.illinois.gov) and choose "Contact the Governor"
207 State Capitol
Springfield, IL 62706
(217) 782-6830

**Lieutenant Governor Sheila (Democrat)**
[ltgov@mail.gov.state.il.us](mailto:ltgov@mail.gov.state.il.us)
214 State Capitol
Springfield, IL 62706
(217) 782-7884

**Attorney General Lisa Madigan (Democrat)**
[Attorney_general@atg.state.il.us](mailto:Attorney_general@atg.state.il.us)
500 S. Second Street
Springfield, IL 62706
(217) 782-1090
Consumer Protection/Senior Citizen Hotline (800) 243-0618

**Secretary of State Jesse White (Democrat)**
[JesseWhite@ilsos.net](mailto:JesseWhite@ilsos.net)
213 State Capitol
Springfield, IL 62706
(217) 782-2201

**Comptroller Judy Baar Topinka (Republican)**
[www.ioc.state.il.us](http://www.ioc.state.il.us)
210 State Capitol
Springfield, Il 62706
(217) 782-6000

**Treasurer Dan Rutherford (Republican)**
[webmaster@treasurer.state.il.us](mailto:webmaster@treasurer.state.il.us)
219 State Capitol
Springfield, IL 62706
(217) 782-2211